

Victoria's Multicultural Awards for Excellence 2012

Guidelines & Nomination Form



Guidelines

The Awards

Victoria's Multicultural Awards for Excellence provides an opportunity to honour those outstanding individuals and organisations whose dedication to their chosen field and their commitment to cultural diversity has made a positive impact in their local community.

Award Categories

Victorian Multicultural Honour Roll

To recognise newly arrived migrants and refugees who have played an outstanding leadership and volunteering role contributing to Victoria as a harmonious and diverse community. Achievements of recipients will be featured permanently at a place of significance. The recipient may also be eligible to receive a \$3,000 grant towards a project/program nominated by the recipient and approved by the Victorian Multicultural Commission.

Award for Meritorious Service to the Community

To recognise the outstanding achievements of a community group or an individual who has had a minimum of 10 years voluntary service at a governance level.

Award for Service Delivery to Multicultural Victoria

To recognise excellence in a specific area of service such as aged care, arts, community services, education, emergency services, employment, health, local government, planning, regional development and tourism.

Local Government Award

To recognise major improvements made, or initiatives developed, by a local municipal council that promotes and strengthens multiculturalism and meets the identified needs of that municipality's culturally, linguistically and/or religiously diverse communities

Victorian Multicultural Business Awards

- **Corporate Innovation Award**
To recognise inclusive practices or initiatives by a business or corporation that utilises and promotes Victoria's multicultural advantage.
- **Victorian Multicultural Marketing Award**
To acknowledge and reward businesses which have used a multilingual workforce (employment and diversity) in their overall marketing strategies.

Media Award

To recognise excellence in the reporting of multicultural affairs and acknowledge outstanding efforts by those in the media that highlight issues of social importance and/or contribute to an increasing level of awareness about Victoria's diversity.

Education Award

To recognise outstanding practices in education that raise awareness and support the implementation of global and multicultural citizenship.

Police & Community Multicultural Advisory Committee Award

To acknowledge police members who have demonstrated exemplary commitment to the development and enhancement of harmonious relations between police and Victoria's culturally, linguistically and religiously diverse communities.

Ambassador Award

To recognise achievements in multicultural affairs by an organisation, an individual or a family, or a young person (under 25), who have shown an exemplary demonstration of leadership in the promotion of Victoria's cultural diversity.

Premier's Award for Community Harmony

To recognise the outstanding achievement of an individual or organisation that has developed programs, strategies or activities, which furthered cross-cultural and cross-religious harmony in Victoria.

Message from the Chairperson



The Victorian Multicultural Commission is proud to announce that nominations are now open for Victoria's Multicultural Awards for Excellence 2012.

The Victorian Government is seeking your organisation's assistance in helping to reward outstanding achievements and services of individuals and organisations who have actively supported cultural diversity and made a real impact in promoting harmony in our community.

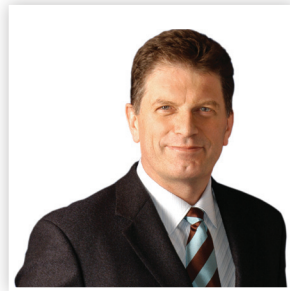
The Guidelines and Nomination Form to be used for this year's awards provide you with an outline of the various categories, the eligibility criteria and the official nomination form.

By acknowledging achievements we hope to encourage greater awareness and respect of our culturally diverse communities. I encourage you to use these awards and nominate deserving individuals or organisations who could possibly fit the criteria within the various categories.

I look forward to receiving your nominations.

CHIN TAN
Chairperson

Message from the Premier of Victoria



Whether it be in the field of education, innovation, aged care, community development, marketing, sport or the arts, Victoria shines above all as the most vibrant and liveable multicultural state in Australia.

Migrants and refugees have contributed significantly to Australia's social, cultural and economic development. Victoria's Multicultural Awards for Excellence are an excellent opportunity for you to nominate those Victorians who have contributed to our State's reputation as a thriving cosmopolitan society.

I am extremely proud of our multicultural diversity and I encourage all Victorians to nominate someone who they believe works selflessly for the benefit of others. If you know of a business, service provider or media outlet that demonstrates inspirational leadership and commitment towards promoting social cohesion, nominate them also for an award and ensure that they gain the recognition they deserve.

TED BAILLIEU MLA
Premier

Message from the Minister for Multicultural Affairs and Citizenship



Victoria is proud of its cultural and linguistic diversity. The Victorian Government is committed to acknowledging individuals and organisations that contribute to our State's social, economic, civic and cultural life.

If we look around, there are many outstanding individuals and organisations that enrich our lives, through their diligence and hard work to promote the benefits of our culturally and linguistically diverse society.

Victoria's Multicultural Awards for Excellence offer an opportunity to acknowledge and thank those who have made a significant contribution towards making Victoria the multicultural success story that we all enjoy today.

HON. NICHOLAS KOTSIRAS MP
Minister for Multicultural Affairs
and Citizenship

NOMINATION FORM

Victoria's Multicultural Awards for Excellence 2012

Section 1 – Contact Information

PART A NOMINEE'S DETAILS

Fields marked (*) are mandatory

INDIVIDUAL *(please complete if you are nominating an individual)*

Title*	First Name*	Last Name*
Postal Address*		
Town/Suburb*	Postcode*	State*
Telephone	Mobile	Fax
Email		
Years of service <i>(please complete if you are nominating in the category of Meritorious Service to the Community)</i>		
Did this person arrive as a refugee/humanitarian entrant/newly arrived migrant <input type="radio"/> Yes <input type="radio"/> No		
If yes, what year		

ORGANISATION *(please complete if you are nominating an organisation)*

Organisation*		
Postal Address*		
Town/Suburb*	Postcode*	State*

ORGANISATION'S CONTACT PERSON

Title*	First Name*	Last Name*
Position		
Telephone	Mobile	Fax
Email		
Type of Organisation*	<input type="radio"/> Community Organisation	<input type="radio"/> Service Provider
<input type="radio"/> Local Government	<input type="radio"/> Government Body	<input type="radio"/> Private Business
<input type="radio"/> Media	<input type="radio"/> School/Educational Institution	



NOMINATION FORM

Victoria's Multicultural Awards for Excellence 2012

PART B NOMINATOR'S DETAILS

Fields marked (*) are mandatory

Title*	First Name*	Last Name*
Main Street Address*		
Town/Suburb*	Postcode*	State*
Organisation	Position	
Telephone	Mobile	Fax
Email*		

PART C REFEREE'S DETAILS

Fields marked (*) are mandatory

Please provide the details for two people who are familiar with the work of the nominee and who have agreed to support this nomination. Referees are requested to read all the details of the nomination and sign this section to verify – If further clarification is required referees will be contact.

REFEREE 1

Title*	First Name*	Last Name*
Organisation	Position	
Telephone*	Mobile	Fax
Email		
Relationship to Nominee*		

New for 2012 I have read the nomination and certify that the information provided is a true and correct account of the nominee.

Signature of Referee*	Date
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REFEREE 2

Title*	First Name*	Last Name*
Organisation	Position	
Telephone*	Mobile	Fax
Email		
Relationship to Nominee*		

New for 2012 I have read the nomination and certify that the information provided is a true and correct account of the nominee.

Signature of Referee*	Date
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NOMINATION FORM

Victoria's Multicultural Awards for Excellence 2012

Section 2 – Award Details

PART A NOMINEE'S DETAILS

AWARD CATEGORY *(Please tick)*

- | | |
|--|---|
| <input type="radio"/> Meritorious Service to the Community | <input type="radio"/> Victorian Multicultural Honour Roll |
| <input type="radio"/> Service Delivery to Multicultural Victoria | <input type="radio"/> Local Government Award |
| Victorian Multicultural Business Awards: | <input type="radio"/> Education Award |
| <input type="radio"/> Corporate Innovation Award | <input type="radio"/> Ambassador Award |
| <input type="radio"/> Victorian Multicultural Marketing Award | <input type="radio"/> Premier's Award for Community Harmony |
| | <input type="radio"/> Media Award |

STATEMENT OF SUPPORT

Please provide a statement of support (no more than 2 pages) demonstrating the nominee's achievements against the 'Key Selection Criteria' for the category for which you are submitting the nomination. Statements that do not refer to the Key Selection Criteria, which are outlined in the Guidelines document, will not be accepted.

NOMINATOR'S DECLARATION

(To be signed by the nominator)

New for 2012 Are you aware of the person being nominated having any criminal history within Australia *(If yes, please provide further information)* Yes No

I state that the information in this application and attachments is to the best of my knowledge true and correct. I will notify the Victorian Multicultural Commission of any changes to this information and any circumstances that may affect this application. I acknowledge that the Victorian Multicultural Commission may refer this application to external experts or other Government Departments for assessment, reporting, advice, comment or for discussions. I understand that the Victorian Multicultural Commission is subject to the *Freedom of Information Act 1982* and that if a Freedom of Information request is made, the Victorian Multicultural Commission will consult with the applicant before any decision is made to release the application or supporting documentation. I understand that this is an application only and may not necessarily result in a successful nomination.

Nominator's Signature*

Date*

Print Name*

Position*

The Nominee is aware of this nomination

Yes

No

Applications close: 5.00pm Friday 21 September 2012

Privacy Statement & Disclaimer

The personal information provided to the Victorian Multicultural Commission (VMC) for Victoria's Multicultural Awards for Excellence will be used by the VMC to make assessments in relation to the Awards program and related processes including verification and promotion. It will not be used for any other purpose. Any personal information being provided about the nominee may be supplied to that person upon their request. The VMC does not guarantee, and does not accept any legal liability whatsoever that upon submission of this nomination that it will automatically be successful.

How to prepare your nomination

1. Complete the attached nomination form and submit with a statement of support addressing the 'Selection Criteria' for the category for which you are submitting a nomination. Please ensure your nomination is written in a clear and concise manner and is easy to understand.
2. Attach any relevant material to support your nomination. For example, printed articles, cds and DVDs for the media category. (Please note – support material will not be returned).
3. Submit your nomination form to the Victorian Multicultural Commission prior to **5.00pm Friday 21 September 2012**.

Post completed Nomination Form to:
Awards Co-ordinator
Victorian Multicultural Commission
GPO Box 4698
Melbourne VIC 3001

Or send via email to: info@vmc.vic.gov.au

All nominations submitted will receive a letter of acknowledgement. Once all nominations have been received and the assessment process has been completed by the assessment panel, only successful recipients and nominators will be notified and invited to attend a presentation ceremony at a date to be determined.

Further information

- Individuals and organisations can be nominated for more than one category.
- If a person has already received an award in a specific category in a previous year, they are not eligible to receive another award in the same category.
- A nominator may put forward a maximum of two nominations.
- Prospective recipients will be required to submit a probity declaration and the VMC reserves the right to decline or withdraw any award.

Contact us

Victorian Multicultural Commission
Phone: (03) 9651 0647
Fax: (03) 9651 0612
Email: info@vmc.vic.gov.au
Website: www.multicultural.vic.gov.au

Selection criteria

Victorian Multicultural Honour Roll

Demonstrate outstanding leadership and volunteering qualities which give support to the values cultural diversity has made towards building Victoria into a harmonious multicultural State.

Eligibility: Individuals who arrived in Australia as a refugee, humanitarian entrant or newly arrived migrant and is a permanent resident/citizen of Victoria.

Please Note – The recipient of the Honour Roll will be considered by the selection committee and will include all other nominations received. Self nominations not accepted.

Premier's Award for Community Harmony

- Undertakes bilateral or multilateral initiatives which seek to increase understanding and acceptance between cultural and/or religious groups.
- Leads unilateral initiatives that promote tolerance of other cultures and religions.
- Initiates community activities involving more than one cultural or religious group working together on a community project that demonstrates or promotes harmony.

Eligibility: Individuals, organisations, businesses and corporations based or operating in Victoria and local governments. Self nominations not accepted.

Meritorious Service to the Community

- Served a minimum of 10 years of voluntary service at a governance level of a community organisation.
- Promotes multiculturalism and improves community relations.
- Develops or enhances programs to assist Victoria's multicultural community.

Eligibility: Individuals and community groups. Self nominations not accepted.

Service Delivery to Multicultural Victoria

- Professionally involved with CALD communities.
- Establishes or delivers good service relationships in a specific area.
- Actively participates in existing projects designed to improve services and relationships with culturally, linguistically and religiously diverse communities.

Eligibility: Individuals and community groups. Self nominations not accepted.

Local Government Award

Delivers major improvements or initiatives that:

- Respond to culturally and linguistically diverse communities with enhanced and culturally relevant services.
- Promote enhanced and inclusive participation and engagement of culturally and linguistically diverse communities in the civic life of the municipality.
- Promote greater communication and access between culturally and linguistically diverse communities and council.

Eligibility: Local governments. Self nominations accepted.

Victorian Multicultural Business Awards

Corporate Innovation Award

- Develops innovative internal practices to promote cultural diversity, harmony and citizenship in the workplace.
- Implements effective practices in increasing the number of people from diverse backgrounds in the organisation.

Eligibility: Businesses and corporations based or operating in Victoria. Self nominations accepted.

Victorian Multicultural Marketing Award

- Uses innovative marketing and communications strategies to engage multicultural audiences in the Victorian community with their service and/or product.

- Uses the awareness and reach of their brand/ reputation to promote the benefits of cultural diversity, harmony and citizenship to the Victorian community.
- Uses a multilingual workforce to engage the diverse Victorian community.

Eligibility: Businesses and organisations whose focus is the inclusion of cultural diversity within their workforce. Self nominations accepted.

Media Award

- Increases awareness and understanding of multicultural affairs in Victoria.
- Shows sensitive understanding of a relevant issue.
- Is of public benefit.
- Has a constructive impact or change.

Eligibility: Individual journalists or media organisations for work published/broadcast between 1 July 2011 and 30 June 2012. Self nominations accepted. Must have proof of original work.

Education Award

These should include but are not limited to:

- Learning and teaching programs that incorporate global and multicultural citizenship perspectives across the years of schooling.
- Programs/initiatives that raise awareness and support the educational and settlement needs of migrants and refugees.
- Programs/initiatives which promote global and multicultural citizenship education across the school and wider community.
- Programs/ initiatives that build the intercultural understanding of educators.

Please send nominations in this category direct to:
Multicultural Education Awards
Multicultural Education & Global Citizenship Unit,
DEECD

Level 2, 33 St Andrews Place
East Melbourne VIC 3002

For further information telephone (03) 9637 2929.

Eligibility: Educators, schools and not for profit community education organisations. Self nominations not accepted for individuals, but schools and not for profit community education organisations may self nominate.

Police & Community Multicultural Advisory Committee (PACMAC) Award

- Please contact the PACMAC Secretary for more information on (03) 9247 5233.

Eligibility: Victoria Police Members.

Ambassador Award

- Demonstrates leadership in the promotion of Victoria's cultural diversity through the articulation and implementation of a vision, idea or activity for the benefit of the whole community.
- Makes an outstanding and inspirational contribution to the achievement of outcomes that positively influence and increase cultural awareness in the general community.

Eligibility: Individuals, organisations, businesses and corporations based or operating in Victoria. Self nominations not accepted.

VICTORIAN
multicultural
commission
strengthening our community



Level 3, 3 Treasury Place
East Melbourne, Victoria 3002

TELEPHONE (03) 9651 0651

FACSIMILE (03) 9651 0612

EMAIL info@vmc.vic.gov.au

WEB multicultural.vic.gov.au